

*UNITED STATES BANKRUPTCY COURT
District of Vermont*

Thomas J. Hart
Clerk of Court

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TO: Court Users
FROM: Thomas J. Hart
DATE: April 14, 2011
RE: New Procedure for Chambers Pre-Trial Conferences

**CLERK'S
ANNOUNCEMENT
11- 02**

Effective immediately, the Court will hold pre-trial conferences in chambers, upon the request of counsel and in such instances where the Court deems it will expedite litigation of an adversary proceeding or contested matter. These chambers pre-trial conferences are not public hearings; they will be held off the record.

The Court will not keep a digital audio record of chambers pre-trial conferences, unless the Court, in its discretion, chooses to record the conference for its own convenience and later reference. (Participating counsel will be informed whenever a conference is being recorded.)

At any point in the litigation cycle of an adversary proceeding or contested matter, counsel may schedule a chambers pre-trial conference, in either Burlington or Rutland, by noting their request on their proposed scheduling order or by contacting the courtroom deputy, Terri Satterlee.

Any party with a question regarding chambers pre-trial conferences should contact Terri Satterlee at (802) 776 – 2010.