**UNITED STATES BANKRUPTCY COURT**

**DISTRICT OF VERMONT**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

In re:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Chapter \_\_\_**

**Debtor(s). Case # \_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notice of Motion under Default Procedure**

A **MOTION FOR** [*title of motion*] has been filed on [*date*] by [*state the name of the party*], through their attorney, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seeking [*specific relief sought*].

**IF YOU OPPOSE THE MOTION**, you must file a written response with the Clerk of the Court specifying your opposition to the motion, **on or before 4:00 p.m. on [*a date that is no less than seven (7) days prior to the hearing date*].** You must also serve a copy of your response onthe moving party, the debtor, the debtor’s counsel, the United States trustee, the case trustee, if any, and in a chapter 11 case, the Creditors’ Committee and its counsel or, if no committee is appointed, then upon the 20 largest unsecured creditors. Addresses for those parties are set forth below.

**IF A RESPONSE TO THE MOTION IS TIMELY FILED**, the Court will hold a hearing on the Motion and any response at [time] on [date] at the following location [*indicate Rutland or Burlington location*], unless the Court deems no hearing is necessary and enters an order prior to the time set for hearing.

You may appear for the above scheduled hearing (a) in person at the location listed above; ***or*** (b) if you meet the criteria for appearing at remote hearings set forth in Appendix IX to the Court’s Local Rules (available on the Court’s website), you may appear virtually by using the Zoomgov application on an electronic device. If you are eligible for remote participation and choose to appear by Zoomgov, you must follow the process set forth in Appendix IX, including requirements regarding use of both audio and video components, notice to the courtroom deputy, and limitations of remote participation. If you have any questions regarding this process, you are encouraged to contact the courtroom deputy by email at [Jody\_Kennedy@vtb.uscourts.gov](mailto:Jody_Kennedy@vtb.uscourts.gov) or by telephone at (802) 657-6404.

**IF NO RESPONSE IS TIMELY FILED**, the Court **may** deem the matter unopposed and grant the motion without further hearing. Note: If an order has not been entered before the hearing date, the hearing shall proceed and the Movant must appear.

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Signature of Movant’s attorney*]

[*typed name, with address, e-mail address, and telephone number*]

U.S. Trustee

74 Chapel St., Ste. 200

Albany, NY 12207-2190

[*Any other interested parties upon whom responses must be served*]

[*Name*], Case Trustee

Chapter [#] Trustee

[*Street Address or P.O. Box*]

[*City, State, Zip Code*]

For [*Party’s Name*]

c/o [*Attorney’s Name*]

[*Name of Law Firm, if any*]

[*Street Address or P.O. Box*]

[*City, State, Zip Code*]