

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF VERMONT**

In re:

**MODIFICATION OF  
LOCAL RULES OF PRACTICE AND  
PROCEDURE IN BANKRUPTCY COURT,  
DISTRICT OF VERMONT**

**STANDING ORDER # 15-03**

**TO REVISE LOCAL RULES 1002-1(C)  
AND 5081-1(C) TO STATE THAT CREDIT CARD  
INFORMATION WILL NO LONGER  
BE ACCEPTED BY FAX OR E-MAIL**

Under new U.S. Treasury Regulations, see Treasury Financial Manual §7065.20, the Clerk of this Court may no longer accept credit card information by fax or e-mail. As a result of these new regulations, THE COURT FINDS that two local rules need revision.

Accordingly, IT IS HEREBY ORDERED that Vt. LBR 1002-1(c) is revised to read:

- (c) **Fax Filings.** The Clerk's Office will accept facsimile (hereinafter, "fax") filings transmitted directly to its fax machine to commence a case. If the party filing the case is paying the fee by credit card, a statement to that effect must be appended to the filing. Shortly after receipt of the fax, during the next few business hours, the Clerk's Office will contact the filer to obtain the credit card information and process payment of the required fee. The Clerk's Office will not accept any credit card information by fax.

IT IS FURTHER ORDERED that Vt. LBR 5081-1(c) is revised to read:

- (c) **Payment by Credit Card.** Fees may be paid by: (1) physically presenting a credit card; (2) providing a written statement authorizing that the fee will be paid by credit card and requesting that the clerk phone the party to obtain the credit card number and other relevant information; or (3) processing the credit card online through Pay.gov. Credit card information provided in accordance with this Rule will remain confidential. Authorization is required for each transaction.

IT IS FURTHER ORDERED that these changes are effective upon entry of this Order.

SO ORDERED.

February 17, 2015  
Burlington, Vermont



Colleen A. Brown  
United States Bankruptcy Judge