

UNITED STATES BANKRUPTCY COURT
District of Vermont

Thomas J. Hart
Clerk of Court

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TO: Parties Not Represented By an Attorney in Bankruptcy Court Proceedings
FROM: Thomas J. Hart
DATE: June 7, 2007
RE: Registration to receive court documents through e-mail

The Bankruptcy Court's case management system software has a feature that allows parties to register an e-mail address with the court for the purpose of receiving documents sent by the court and other parties in Bankruptcy Court Cases. Registering to use this service is completely free and voluntary. However, if you decide to accept Court documents by e-mail through this service, you waive your right to receive the documents via U.S. Mail, personally, or by other means. The e-mail documents you receive through this system will be the only copies of the documents you receive. If you have any questions, please call Kathy Ford at 802-776-2003. If you wish to sign-up to receive court documents via e-mail, please fill out the attached form and return it to:

Via U.S. Mail:

U.S. Bankruptcy Court
PO Box 6648
Rutland, VT 05702

Via FedEx, UPS or in person:

U.S. Bankruptcy Court
67 Merchants Row
Rutland, VT 05701

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF VERMONT**

**Case Management/Electronic Case Filing (CM/ECF)
E-Mail Notification Registration and Waiver of Right to Service and
Notice by Personal Service, Mail, or other Methods**

Registering to accept service and notice electronically (via e-mail) from the Court waives the recipient's right to service and notice by personal service, mail, or other methods as authorized by the Federal Rules of Bankruptcy Procedure, Federal Rules of Civil Procedure, and this court's local rules for all documents filed and entered on the docket in any case, whether submitted by a party or issued by the Court. The e-mail address(es) supplied below is/are the address(es) to which electronic e-mail notification will be sent. Please read these provisions carefully, print or type your name in the appropriate space and sign on the line below.

I understand that the information I provide below will control how I will receive e-mail notification and to which e-mail address(es) the notification will be sent, that I must notify the Bankruptcy Court immediately and in writing if my e-mail address changes, and that I am voluntarily and knowingly:

1. NOT waiving any right to service in regard to service of a summons and complaint as required by Federal Rule of Bankruptcy Procedure 7004;
2. agreeing to receive notice electronically (via e-mail) from the Court of all documents filed and entered on the docket, whether submitted by a party or issued by the Court;
3. agreeing that the CM/ECF system's automatic transmission of the "Notice of Electronic Filing" shall be considered equivalent to service of the pleading or other paper by first class mail, postage prepaid;
4. waiving the right to service and notice by personal service, mail, or other methods as authorized by the Federal Rules of Bankruptcy Procedure, Federal Rules of Civil Procedure, and this court's local rules for all documents filed and entered on the docket in any case whether submitted by a party or issued by the Court and understand that I will instead receive electronic notice; and
5. waiving the right to receive notice of entry of orders and judgment under Federal Rule of Bankruptcy Procedure 9022 and understand that I will instead receive notice electronically.

E-Mail Address: _____

Phone Number: _____

Printed Name

Signature

Date