

UNITED STATES BANKRUPTCY COURT
District of Vermont

Thomas J. Hart
Clerk of Court

151 West Street
P.O. Box 6648
Rutland, VT 05702-6648
(802) 776-2000 Phone
(802) 776-2020 Fax
www.vtb.uscourts.gov

TO: Court Users
FROM: Thomas J. Hart
DATE: September 18, 2015
RE: Relocation of Bankruptcy Court Clerk's Office
to U.S. Post Office and Courthouse Building,
11 Elmwood Avenue, Burlington, Vermont

**CLERK'S
ANNOUNCEMENT
15-104**

Over the past few years we have communicated the plan to move the bankruptcy court clerk's office from Rutland to Burlington and, more recently, we have provided periodic updates regarding the progress of building renovations at the Burlington Federal Building with respect to our new quarters. The renovations are now nearing completion and the move is scheduled for October 20, 2015. Information regarding the bankruptcy court clerk's office's new location follows.

Effective Wednesday, October 21, 2015,

1. the bankruptcy court clerk's office will be located on the second floor of the U.S. Post Office and Courthouse building at 11 Elmwood Avenue in Burlington, Vermont; and
2. as of 8:30 a.m. that day, the bankruptcy court will begin accepting filings at its Burlington location, and will no longer accept filings in Rutland.

The new mailing address will be:

U.S. Bankruptcy Court
District of Vermont
PO Box 1663
Burlington, VT 05402-1663

Items sent via courier service should be addressed as follows:

U.S. Bankruptcy Court
District of Vermont
Room 240
11 Elmwood Avenue
Burlington, VT 05401.

The court's telephone numbers, fax number, Internet addresses, and the method of filing via our CM/ECF system, will remain the same.

Although movers will be loading the moving van at the clerk's office's Rutland location on Tuesday, October 20, the office will remain open and accept filings during its regular operations hours, 8:30 a.m. - 5:00 p.m.

We do not anticipate any disruption in the office's ability to timely file documents, field telephone calls, provide unimpeded access to the court's website, or provide uninterrupted access to the CM/ECF system. If there is any disruption to the court's information technology or communication systems during the move, it will likely be minimal. In the event that the office telephone service is disrupted, feel free to call one of the cell phone numbers listed below:

Thomas J. Hart, Clerk of Court	802-779-1898
Kathleen A. Ford, Chief Deputy Clerk	802- 282-8331.

In the event that we will need to provide updated information on our move we will post it on the Court's website www.vtb.uscourts.gov.

If you have any questions about this, please contact me.