

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Abandon, motion by trustee	554(a)	6007(a)	9013-4(b)(1)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Abandon, motion to compel trustee to	554(b)	6007(b)	9013-4(b)(1)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Abstention, motion for	None	5011(b), 9014(a)	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Determined by the District Court	N/A
Abstention, motion for ADVERSARY PROCEEDING	1334(c),(d)	5011	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Accelerate Chapter 11 Confirmation, motion to	None	9006(b)	None		Discretionary	N/A	Court will set a hearing if necessary	N/A
Adequate Protection, motion for	361	None	None		Conventional	11 days	14 days	M
Administrative Expenses other than professional fees, application to pay	503(b)	None	9013-4(b)(2)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Amend Pleading, motion to	None	None	9013-2		Conventional	11 days	14 days	
Amend Pleading, motion to ADVERSARY PROCEEDING	None	None	7007-1, 9013-2		Conventional	11 days	14 days	P
Appear Pro Hac Vice, motion to	None	None	2090-1(b)(1)(A); USDC 83.1(b)		Non-Routine	N/A	No hearing required	N/A
Appear Pro Hac Vice, motion to ADVERSARY PROCEEDING	None	None	2090-1(b)(1)(A); USDC 83.1(b)		Non-Routine	N/A	No hearing required	N/A
Application (Generic) – must specify relief sought in caption and docket text ADVERSARY PROCEEDING	None	None	9013-2		Non-Routine	If application is to UST, UST has 14 days to respond	No hearing required	UST, P
Appoint or Change Composition of Creditors' Committee, motion to	1102(a)(2)-(4)	2007(a)	9013-2		Conventional	11 days	14 days	UST

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Appoint Chapter 11 Examiner, motion to	1104(d), 1106(b)	2007.1, 5002	9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	UST
Appoint Chapter 11 Trustee, motion to	1104	2007.1, 5002, 9014	9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Approve Compromise and Settlement, motion to	None	2002(a)(3), 9019(a)	None		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M
Assume or Reject Executory Contract, or Unexpired Lease, motion to	365	6006	9013-4(b)(26)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Automatic Stay not in effect, motion for Order (to be filed within 30 days of Debtor’s most recent petition)	362(c)(4)	None	9013-4(b)(5)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Avoid Lien, motion to	522(f)	4003(d)	4003-2	Local Forms N-1, N-2, N-3	Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Borrow Funds or Obtain Credit, motion to	364(b),(c),(d)	4001(c)	4001-5, 9013-4(b)(32)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Certification of Direct Appeal to Court of Appeals, motion for	158(d)(2)	8006(b),(f)	None		Non-Routine	Motion must be filed in this Court	Court of Appeals will address all notice and hearing issues	N/A
Certification to Court of Appeals (motion) ADVERSARY PROCEEDING	158(d)(2)	8006	None		Determined by Court of Appeals	N/A	Determined by Court of Appeals	N/A
Claims, trustee’s motion to allow	502, 1305	3008	None		Conventional	11 days	14 days	M
Compel, motion to ADVERSARY PROCEEDING	None	None	9013-2(b)(2)		Conventional	11 days	14 days	P
Compel Compliance with Mediation Order, motion to	None	None	4001-7(c)(d)(B), 9013-2	Local Form MM#4	Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Compensation for a sum in excess of \$1,000, application for	330, 331	2002(a)(6)	2016-1(c), 9013-4(b)(7)		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M

**Legend for Recipients:** D-Debtor, DA-Debtor’s Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor’s Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Compensation for \$1,000 or less, application for	330, 331	None	2016-1(b)		Non-Routine	14 days' notice to UST, no other party need be noticed	Court will set hearing if necessary	UST
Compromise and Settlement, motion to approve ADVERSARY PROCEEDING	None	2002(a)(3)	9013-4(b)(37)		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	P
Conditional Use of Cash Collateral	363(c)(2)	None	4001-4		Conventional	11 days	14 days	M
Confirmation of a proposed Chapter 13 Plan	1325	2002(a)(9)	None		Conventional	11 days	21 days	M
Consolidate Issues for Trial, motion to ADVERSARY PROCEEDING	None	None	9013-2(b)(2)		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Consolidate Substantively, motion to	None	1015	1015-1, 9013-2		Conventional	11 days	14 days	M
Contempt, motion for a finding of	None	9020	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Contempt, motion to hold party in ADVERSARY PROCEEDING	None	9020	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Continue Hearing, motion to	None	None	5071-1, 9011-4(f), 9013-2(f)		For good cause only; may be obtained without notice or hearing, if all parties consent within 2 days of the motion being filed and by 10 am on the last business day before the hearing			N/A
Continue Hearing, motion to ADVERSARY PROCEEDING	None	None	9011-4(d)(2), 9013-2(b)(2), 9013-1(f)		For good cause only; may be obtained without notice or hearing, if all parties consent within 2 days of the motion being filed and by 10 am on the last business day before the hearing			N/A
Convert Ch 7 Case to Ch 11 Case (fee), motion to	706(b)	1017(f)(1), 2002(a)(4)	1017-2, 9013-4(b)(8)		See Vt. LF Appendix II, "Synopsis of U.S. Bankruptcy Code and Rules Regarding Conversion and Dismissal of Chapter 7 and 13 Cases"			M
Convert Ch 7 or 13 Case to Ch 12, motion to	706(a),(c), 1307(d)	1017(f)(1),(2),(3), 2002(a)(4)	1017-2, 9013-4(b)(8)		See Vt. LF Appendix II, "Synopsis of U.S. Bankruptcy Code and Rules Regarding Conversion and Dismissal of Chapter 7 and 13 Cases"			M
Convert Ch 7 Case to Ch 13, motion to	706(a),(c)	1017(f)(2)	1017-2(a), 9013-4(b)(8)		See Vt. LF Appendix II, "Synopsis of U.S. Bankruptcy Code and Rules Regarding Conversion and Dismissal of Chapter 7 and 13 Cases"			M

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Convert Ch 11 or 12 Case to Ch 7 (fee), motion to	1112(b), 1208(a),(d)	1017(f)(1),(2)	1017-2(b) 9013-4(b)(8)			See Vt. LF Appendix II, "Synopsis of U.S. Bankruptcy Code and Rules Regarding Conversion and Dismissal of Chapter 7 and 13 Cases"		M
Credit, Authority to Obtain/Borrow Funds, motion for Authority to Obtain Credit Borrow Funds, motion for	364(b),(c),(d)	4001(c)	4001-5, 9013(b)(32)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Damages for Creditor Misconduct, individual debtor's motion to recover	362(k)	None	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Default, Entry of, application for ADVERSARY PROCEEDING	None	7055	7055-1		N/A	N/A	No hearing required	P
Default Judgment by Clerk, application for ADVERSARY PROCEEDING	None	7055(b)(1)	None		N/A	N/A	No hearing required	P
Default Judgment by Court, motion for ADVERSARY PROCEEDING	None	7055(b)(2)	None			If the party against whom entry of judgment by default is sought has appeared in the action or the Court determines evidence is necessary in order to fix the amount due, compute damages or establish the truth of any averment the court shall schedule a hearing		P
Defer Fee, motion to	None	None	Misc Fee Schedule		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	N/A
Defer Fee, application to ADVERSARY PROCEEDING	None	None	Misc Fee Schedule			On Application, no notice or hearing required		N/A
Deposit Funds into Court Registry, application to	2041	None	None			On application, no notice or hearing required		N/A
Deposit Unclaimed Funds, application to	2042	None	None	1340		On application, no notice or hearing required		N/A
Determine Final Cure and Payment re Rule 3002-1, motion to	None	3002.1(h)	None		Conventional	11 days	14 days	M
Determine Mortgage Fees and Expenses, motion to	None	3002.1(e)	None		Conventional	11 days	14 days	M
Determine Tax Liability, motion to	505	None	None		Conventional	11 days	14 days	P

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Determine Value of Collateral, motion to	506(b)	3012, 7004	2002-1(g)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Disallow, Modify or Object to a Claim	502(a)	3007	9013-4(b)(6)		Default or Conventional	Default – 37 days Conventional – 23 days	Default – 44 days Conventional – 30 days	M
Dismiss Adversary Proceeding, motion to NOTE: A complaint under § 727 can be dismissed only by motion and after a hearing	None	7041	None		Non-Routine (unless stipulated to)	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Dismiss Case for Cause, creditor’s motion to	707, 1112(b), 1208(c), 1307(c)	1017 2002(a)(4)	None		See Vt. LF Appendix II, “Synopsis of U.S. Bankruptcy Code and Rules Regarding Conversion and Dismissal of Chapter 7 and 13 Cases”			M
Dismiss Involuntary Petition, motion to	None	1013	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	N/A
Dismiss Party, motion to ADVERSARY PROCEEDING	None	7019	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Disqualify Judge, motion to	455	5004	None		Non-Routine	N/A	Court will set hearing if necessary	N/A
Disqualify Judge, motion to ADVERSARY PROCEEDING	455	5004	None		Non-Routine	N/A	Court will set hearing if necessary	N/A
Emergency Hearing, motion for ADVERSARY PROCEEDING	None	None	9013-2, 9075-1		See Vt. LBR 9075-1			See Vt. LBR 9075-1
Employ, Application to	None	None	2014-1		On Application	14 days’ notice to UST	No hearing required	UST
Enlarge time to Assume/Reject a Non-residential Lease	365(d)(4)	None	9013-4(b)(14)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Enlarge time to file Chapter 11 Plan and Disclosure Statement	1121(d)	None	9013-4(b)(15)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Enlarge time to file Chapter 12 Plan	1221	None	9013-4(b)(16)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M

**Legend for Recipients:** D-Debtor, DA-Debtor’s Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor’s Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Enlarge time to file Complaint Objecting to Discharge / Dischargeability	523, 727	4004(b), 4007(c)	9013-4(b)(17)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Enlarge time to file Motion to Dismiss under 11 U.S.C. § 707	707	None	9013-4(b)(18)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Entry of Discharge, motion for	1228(a),(f) 1328(a),(h)	None	4004-2(b),(c); 9013-4(b)(11),(12)	Local Forms O-12, O-13	Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	T, UST
Examine, motion to	341, 343	2004	9013-4(b)(20)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Expedite Hearing, application to	None	None	9013-1(g), 9075-1		See Vt. LBR 9075-1			See Vt. LBR 9075-1
Expedite Hearing, motion to ADVERSARY PROCEEDING	None	None	9013-1(g), 9075-1		See Vt. LBR 9075-1			See Vt. LBR 9075-1
Extend Exclusivity Period, motion to	1121(d)	3016	9013-2		Conventional	11 days	14 days	M
Extend Time, motion to	None	None	9013-4		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Extend Time to File Lists/Schedules, motion to	521(i)(3)	1007(c), 1007(a)(5)	1007-1(c)		No hearing required, may require consents			N/A
Extend Time to File Pleadings or Memorandum of Law, motion to ADVERSARY PROCEEDING	None	None	9013-2(b)(2), 9013-4		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	P
File Claim after Bar Date, motion to	None	3002(c)	None		Conventional	11 days	14 days	D, DA, T
File under Seal, motion to Documents to be filed under seal must not be filed electronically. Contact the Clerk's Office to arrange delivery of documents wished to be sealed. See Vt. LBR 9018-1	107(b),(c)	1007(j), 9018	9013-1(g), 9018-1		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	UST

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Final Decree, motion for	350(a)	3022	9013-4(b)(22)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Forward mail of a corporate debtor to trustee, motion to	None	None	9013-4(b)(23)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Hardship Discharge, motion for	1228(b), 1328(b)	None	9013-2, 9013-4(b)(24)		Default or Conventional	Default – 37 days Conventional – 23 days	Default – 44 days Conventional – 30 days	M
Impose or Extend Automatic Stay, motion to	362(c)(3),(4)	None	4001-3(a),(b)		Non-Routine	Movant is to contact Courtroom Deputy to schedule Evidentiary Hearing with 7 days' notice. To continue the stay under 4001-3(a), the motion must be filed within 14 days of the petition. To impose the stay under 4001-3(b), the motion must be filed within 30 days of the petition		M
Intervene, motion to ADVERSARY PROCEEDING	None	7024	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Join Additional Party, motion to ADVERSARY PROCEEDING	None	7018, 7019, 7020, 7021	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Joint Administration, motion for	None	1015	1015-1, 9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Lease Property, motion to	363(b)(1)	2002(a)(2), 6004	None		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M
Leave to Appeal, motion for	None	8003	9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will forward to District Court	N/A
Limit Notice, motion to	342	9007, 2002(i)	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Limit Admissions, motion to	None	7026	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Limit Scope of Employment and Reduce Scope of Legal Services	None	None	2016-1(h)(4), 9013-4(b)(28)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	D, T, UST, Legal Services VT

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Miscellaneous Relief, motion for [must specify the particular relief sought both in docket text and caption of motion]	None	None	9013-2		Conventional	11 days	14 days	M
Miscellaneous Relief, motion for [must specify the particular relief sought both in docket text and caption of motion] ADVERSARY PROCEEDING	None	None	9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Modify Ch 12 or Ch 13 Plan, motion to	1229, 1329	3015(h), 3019	3015-4, 9013-4(b)(30)		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M
More Definite Statement, motion for ADVERSARY PROCEEDING	None	7012(e)	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Mortgage Mediation, motion for	None	None	4001-7, 9013-4(b)(29)	Local Form MM#1	Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	See VT LBR 4001-7
Mortgage Modification, motion for	None	2002(a)(2)	6004-1(f), 9013-4(b)(31)	Local Form W-3	Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	See VT LBR 6004-1
Notice of Dismissal (Stipulated or Prior to Answer) ADVERSARY PROCEEDING	None	7041			None required	None required	None required	P
Objection to Claim, motion	502(b)	3007	None		Default or Conventional	Default – 37 days Conventional – 23 days	Default – 44 days Conventional – 30 days	M
Objection to Debtor’s Claim of Exemptions, motion	None	4003(b)	9013-4(b)(21)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	T, D, DA See Rule 4003
Order Declaring Mortgage Mediation Closed, motion for	None	None	4001-7(f), 9013-4(b)(10)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Pay Filing Fee in Installments, application to	None	1006(b)	1006-1(b)	103A	None	N/A	No hearing required	N/A
Post-Petition Mortgage Fees, Expenses and Charges, application to pay	None	3002.1(e)	3015-6(b)		Conventional	11 days	14 days	D, DA, T

**Legend for Recipients:** D-Debtor, DA-Debtor’s Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor’s Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix



**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Post-Petition Payment of Mortgage Creditor Charges in Conduit Mortgage Case	None	3002.1(e)	9013-4(b)(33)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Preliminary Injunction, motion for ADVERSARY PROCEEDING	None	7065	None		Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise opposing parties have 14 days to respond. Court will set hearing if necessary		See VT LBR 9075-1	
Prohibit Use of Cash Collateral, motion to	363(e)	None	None		Conventional	11 days	14 days	M
Protective Order, motion for ADVERSARY PROCEEDING	None	7026(c)	7026-1		Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise opposing parties have 14 days to respond. Court will set hearing if necessary		See VT LBR 9075-1	
Quash, motion to	None	7026	7026-1(d)-(g)		Non-Routine	Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise total of 14 days' notice for hearing. Responses are due no later than 3 days before the hearing	14 days	P
Quash, motion to ADVERSARY PROCEEDING	None	7026	7026-1		Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise opposing parties have 14 days to respond. Court will set hearing if necessary		P	
Reaffirmation, motion to approve	524(d)	4008	4008-1, 9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	D, DA, UST
Reconsider, motion to	None	9023(e), 9024	9023-1		Non-Routine	Opposing party has 7 days to respond	Court will set hearing if necessary	M
Reconsider, motion to ADVERSARY PROCEEDING	None	9023, 9024	9023-1, 9024-1		Non-Routine	Opposing party has 14 days to respond	Court will set hearing if necessary	P
Redeem, motion to	722	6008	9013-4(b)(34)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Relief from Co-Debtor Stay, motion for	1201, 1301	None	9013-4(b)(4)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Relief from Stay (fee), motion for	362(d)	4001	4001-1, 9013-2, 9013-4(b)(3)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Remand, motion to	None	9027(d), 9014	9027-1(c)		Conventional	11 days	14 days	M
Remand, motion to ADVERSARY PROCEEDING	None	9027(d)	9027-1		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Remove Trustee, Examiner, or Other Professional, motion to	324, 327	2012	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Reopen a Chapter 7, 11, 12 or 13 Case, motion to	350(b)	5010	5010-1, 9013-2, 9013-4(b)(35)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Sanctions, motion for	1927	9011(c)	4071-1, 5001-3(b)(2)(C), 9011-3, 9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Sanctions, motion for ADVERSARY PROCEEDING	1927	7016(f), 9011(c)	9011-3		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Sell Property under § 363(b) or (f), motion to	363(b)(1), (f)	2002(a)(2), 4001(d), 6004	6004-1, 9013-2, 9013-4(b)(36)	Local Forms J-1, J-3	Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M
Set Hearing, application to	None	None	9013-2		Non-Routine	N/A	Court will set hearing if necessary	N/A
Set Last Day to File Proofs of Claim, motion to	None	2002(a)(7), 3003(c)	None		Conventional	18 days	21 days	M
Settlement of a Contested Matter / Adversary Proceeding	None	9019, 2002(a)(3)	9013-4(b)(37)		Default or Conventional	Default – 28 days Conventional – 18 days	Default – 35 days Conventional – 21 days	M
Sever Case, motion to	None	None	9013-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	M
Sever Party or Cause of Action, motion to ADVERSARY PROCEEDING	None	7014	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	P
Shorten Time, application to	None	9006(c)	9013-1(f),(g)		No notice required	N/A	No hearing required, may require consents	CM/ECF Recipients

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <i>See also Fed. R. Bankr. P. 9006</i>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Shorten Time, motion to ADVERSARY PROCEEDING	None	9006(c)	None			Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise opposing parties have 14 days to respond. Court will set hearing if necessary		P
Stay Pending Appeal, motion for	None	8007	None		Non-Routine	Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise total of 14 days' notice for hearing. Responses are due no later than 3 days before the hearing	14 days	M
Stay Pending Appeal, motion for ADVERSARY PROCEEDING	None	8007	None			Refer to Vt. LBR 9075-1 if matter is an emergency, otherwise opposing parties have 14 days to respond. Court will set hearing if necessary		P
Strike, motion to	None	7012(f)	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	
Strike, motion to ADVERSARY PROCEEDING	None	7012(f)	None		Non-Routine	If filed within 21 days of service of pleading, opposing parties have 14 days to respond. Any reply memoranda must be filed within 7 days of the response	Court will set hearing if necessary	P
Strip Wholly Unsecured Lien, motion to	506(a)	3012, 7004	3013-1, 9013-4(b)(27)	Local Forms N-3, N-4	Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Substitute Attorney, motion to	None	None	2091-1, 9013-4(b)(38)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Substitute Party, motion to ADVERSARY PROCEEDING	None	7025	None		Conventional	11 days	14 days	P
Summary Judgment, motion for	None	7056	7056-1			Response Deadline – 21 days Replies – 7 days	Court will set hearing if necessary	P
Summary Judgment, motion for ADVERSARY PROCEEDING	None	7056	7056-1			Response Deadline – 21 days Replies – 7 days	Court will set hearing if necessary	P
Tax Returns, Waive Requirement to Present/File	521(e)(2)(A)(i)	None	9013-4(b)(39)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Transfer Adversary Proceeding, motion to ADVERSARY PROCEEDING	1412	7087	9013-4(b)(40)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	P

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Transfer Case, motion to	1412	7087	9013-2, 9013-4(b)(40)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Trustee Final Report and Account, Motion to Approve Report and any Applications for Compensation	704(a)(9), 1202(b)(1), 1302(b)(1)	None	9013-4(b)(41)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Turnover, trustee’s motion for	542	7001	9013-4(b)(42)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Use Cash Collateral, debtor’s motion to	363(c)(2)	4001(b)	4001-4, 9013-2		Conventional	11 days	14 days	M
Utility Service, motion to continue	366	None	9075-1(b)		Must comply with procedure for Emergency Matters			See VT LBR 9075-1
Venue, motion to change	1412	1014	9013-4(b)(45)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Vacate Order, motion to	None	9024	9013-2, 9023-1/9024-1		Non-Routine	Where appropriate, Court may process without waiting for response time (e.g., error or omission in an order)	Court will set hearing if necessary	M
Wage Withholding, debtor’s motion to waive	None	None	1007-1(l), 3070-1(a)		Trustee	N/A	No hearing required	N/A
Waive Appearance at First Meeting of Creditors, application to	None	None	2003-1		Trustee	N/A	No hearing required, good cause and consent of trustee required	N/A
Waive Conduit Mortgage Payment Requirement, motion to	None	None	3015-6(b), 9013-4(b)(46)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Waive Financial Management Course, debtor’s motion to	727(a)(11), 1328(g), 109(h)(4)	1007(b)(7), 4004(c)(1)(H)	4004-2		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	T, UST
Waiver of Chapter 7 Filing Fee, debtor’s application for	1930(f)	None	None	103B	None	N/A	Court will set hearing if necessary	N/A

**Legend for Recipients:** D-Debtor, DA-Debtor’s Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor’s Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

**U.S. Bankruptcy Court for the District of Vermont  
Guide to Docket Events and Noticing Procedures**

**This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes, rules, and orders.**

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>FED. R. BANKR. P.</u>	<u>VT. LBR</u>	<u>OFFICIAL FORM</u>	<u>TYPE OF NOTICE</u>	<u>MINIMUM DAYS TO OBJECTION DEADLINE</u> <u>See also Fed. R. Bankr. P. 9006</u>	<u>MINIMUM DAYS TO HEARING</u>	<u>RECIPIENTS</u>
Waiver (Temporary) of Consumer Credit Counseling, debtor's motion for	109(h)	None	4002-1(a)(2)		Non-Routine	Response Deadline – 14 days Replies – 7 days from response	Court will set hearing if necessary	D, DA, T, UST
Waiver (Permanent) of Consumer Credit Counseling, debtor's motion for	109(h)	None	4001-2(a)(3), 9013-4(b)(9)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Withdrawal or Substitution of Counsel, motion for	None	None	2091-1, 9013-4(b)(38)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	M
Withdrawal or Substitution of Counsel, motion for ADVERSARY PROCEEDING	None	None	2091-1, 9013-4(b)(38)		Default or Conventional	Default – 21 days Conventional – 11 days	Default – 28 days Conventional – 14 days	P
Withdrawal of Reference (fee), motion for	157	None	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response Court will forward to U.S. District Court when response time has expired	N/A	N/A
Withdrawal of Reference (fee), motion for ADVERSARY PROCEEDING	157	None	None		Non-Routine	Response Deadline – 14 days Replies – 7 days from response Court will forward to U.S. District Court when response time has expired	N/A	N/A

**Legend for Recipients:** D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix