

UNITED STATES BANKRUPTCY COURT
DISTRICT OF VERMONT

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Clerk of Court
Thomas J. Hart

**CLERK'S
ANNOUNCEMENT
01-106**

TO: Court Users

FROM: Thomas J. Hart

DATE: November 15, 2001

RE: Debtor Signatures on Amended Schedules, Statements and Mailing Lists.

This is to remind you that Federal Rule of Bankruptcy Procedure 1008, Verification of Petitions and Accompanying Papers, requires that all petitions, lists, schedules, statements and amendments thereto be verified or contain an unsworn declaration as provided in 28 U.S.C. § 1746. While the rule has been adhered to in the filing of initial documents, some amended documents have been filed routinely without a declaration.

Effective immediately, amended petitions, amended lists, including amended mailing lists (matrices), amended schedules and amended statements must be accompanied by a cover sheet, sample attached, that includes a declaration signed by the debtor. Please keep the attached as your master and make copies as needed or download and print the copy from our web site at <http://www.vtb.uscourts.gov>.

As always, if you have any questions, please feel free to contact me at (802) 776-2002.

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF VERMONT
NOTICE OF AMENDMENT
(Cover Sheet for Amendments to Schedules & Statements
and for Schedules Not Previously Filed)**

Case Name: _____

Case No.: _____

Chapter: _____

Amendment/Schedule Information (Check one)

1. Amendment to previously filed document*
2. Schedule not previously filed
3. Schedule of Post-Petition Debts (result of conversion - no fee due)

Creditor/Schedule Information (Check one)

1. No creditors are being added to or deleted from the initial list of creditors by this amendment/schedule.
2. Creditors are being added by this amendment/schedule, **AND**
- The \$20.00 amendment fee is attached for adding parties, **AND**
- A mailing list in the format prescribed by the Clerk with the complete names and addresses of the parties **added** is attached. **Note: Do not repeat creditor information from a previously filed mailing list.**
3. Creditors are being deleted by this amendment, **AND**
- The \$20.00 amendment fee is attached for deleting parties.
4. Schedules of creditors are being modified to change amount of debt or classification of debt, **AND**
- The \$20.00 amendment fee is attached.

I certify that I have served all parties who are affected by this amendment/schedule with a copy thereof and a copy of the Notice of Bankruptcy Case Meeting of Creditors and Deadlines ("341 Meeting Notice"), if applicable, and have served any Trustee.

Date

Attorney for Debtor
(Debtor to sign if *pro se*)

I declare under penalty of perjury that I have read this amendment cover sheet and the attached schedules, lists, statements, etc., consisting of ___ sheets, numbered 1 through ___, and that they are true and correct to the best of my knowledge, information, and belief.

Date

Signature of Debtor

Date

Signature of Joint Debtor, if any

*Note: If dollar amounts on amended schedules change the total for any schedule, an amended Summary of Schedules document should also be filed.

Vermont Local Bankruptcy Rule 1002-1 requires an original plus (3) copies for cases filed under Chapter 7, 12, or 13; an original and (6) copies for cases filed under Chapter 9 or Chapter 11 of the Bankruptcy Code. Copies of this Cover Sheet must be attached to each copy of the amended documents.